

# ERWIN HILL

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 Humble, TX 77396

 [Bold Profile](#)

## PROFESSIONAL SUMMARY

Results-oriented professional with a strong track record in project management. Adept at aligning projects with the company's strategic objectives and ensuring efficient execution. Skilled in overseeing all aspects of project lifecycles, from initiation to completion, while maintaining a keen focus on quality and timeliness. Proven ability to collaborate with cross-functional teams and stakeholders to drive successful outcomes.

## SKILLS

- Mechanical knowledge
- Service technician experience
- Air conditioning
- Military Experience
- Electrical experience
- Maintenance
- HVAC/R
- Refrigeration

## EDUCATION

**Delta Technical College**  
Southaven, MS • 05/2024

**Journeyman HVAC**  
technician working as a heating, ventilation, and air conditioning (HVAC) professional at a higher level than an apprentice

**DeVry University**  
Remote • 08/2023

**Associate's degree:** Business Administration And Management  
Learned how to organize and manage a business's operations and activities. It prepares students for careers in leadership, management, and administration

**Universal Technical Institute**  
Irving, TX • 08/2022

**Associate :** Diesel Mechanic

- Perform routine maintenance
- Identify problems and repair

## WORK HISTORY

**Regent HVAC/R Repair, Installation, Cleaning LLC - Chief Project Officer**  
Southaven, MS • 02/2024 - Current

- Develops and monitors project schedules, budgets and objectives for successful completion.
- Implemented quality control measures to minimize errors and maintain high standards throughout the project lifecycle.
- Identified and resolved project issues and mitigated risks, reducing challenges and improving project results.
- Collaborated closely with clients to clarify project requirements, goals, budgets, timelines, ensuring alignment with organizational objectives.
- Worked closely with organizations, individual businesses and government agencies to foster welcoming climate for business.
- Overcame unforeseen challenges by proactively identifying potential issues promptly developing contingency plans accordingly.

**Choate's HVAC and Plumbing - HVAC Technician**  
Collierville, TN • 06/2024 - 09/2024

- Installed, repaired, and maintained heating, ventilation, and air conditioning (HVAC) systems in residential and commercial buildings
- Performed routine maintenance tasks such as cleaning filters, checking electrical connections, and lubricating moving parts to ensure optimal system performance
- Diagnosed HVAC system malfunctions using diagnostic tools and equipment to identify the root cause of issues
- Replaced faulty components such as motors, compressors, thermostats, and valves to restore proper functionality
- Educated customers on proper operation and maintenance of their HVAC systems to enhance longevity and prevent future breakdowns
- Conducted thorough inspections of HVAC systems to assess their condition and identify potential issues before they escalate into major problems

them

- Check for warning signs of potential deterioration
- Diagnose broken machinery
- Repair damaged electrical equipment and connections

#### **Roadmaster**

TN • 09/2021

#### **Commercial Driver's License (CDL):**

Class A

training to include skills such as vehicle inspection procedures, safe driving practices for large trucks, proper cargo management, emergency response protocols, navigation, backing maneuvers, communication with dispatchers, understanding federal regulations for commercial drivers, and basic maintenance checks

#### **Westwood High School**

Memphis, TN • 05/2004

**High school or equivalent:** Diploma  
Graduated High School & Received High School Diploma

## **CERTIFICATIONS**

- Commercial Driver's License (CDL), A, 09/30/21, TN
- Diesel Mechanic (2022)
- HVAC Excellence (2023)
- EPA Universal (2024)

#### **Amazon DSP - Amazon Delivery Driver**

Memphis, TN • 09/2023 - 02/2024

- Delivered packages and goods to customers in a timely and efficient manner
- Ensured the safe handling and transportation of fragile or perishable items
- Adhered to all traffic laws and regulations while operating company vehicles
- Performed routine vehicle inspections before each shift to ensure proper functioning of brakes, lights, tires, etc
- Resolved delivery issues or discrepancies in a timely manner to ensure customer satisfaction

#### **Milwaukee Tool - Fulfillment Associate**

Byhalia, MS • 01/2023 - 03/2023

#### **Freightliner of Broward - Diesel Technician**

Pompano Beach, FL • 09/2022 - 01/2023

- Performed routine maintenance and repairs on diesel engines, ensuring optimal performance and longevity
- Maintained accurate records of all repairs, including parts used, labor hours, and diagnostic findings
- Adhered to safety protocols while working with hazardous materials such as fuel, oil, and coolant
- Participated in ongoing training programs to stay updated on the latest diesel engine technologies
- Conducted thorough inspections of diesel systems to identify potential problems and prevent breakdowns

#### **US Navy - Quality Control Inspector**

San Diego, CA • 03/2019 - 05/2020

- Communicated with production team members about quality issues.
- Inspected quality of products, taking note of functionality, appearance and other specifications.
- Inspected incoming and outgoing materials for accuracy and quality.
- Reported repeated issues to supervisors and other departments, collaborating to identify issue roots and rectify problems.
- Performed visual inspections and non-destructive tests where appropriate.
- Improved product quality by conducting thorough inspections and identifying defects in a timely manner.
- Maintained compliance with industry regulations through meticulous record-keeping and documentation of inspection results.
- Collaborated with production staff to establish and meet quality standards
- Completed precise measurements using special tools.

#### **US Navy - Operation Specialist**

San Diego, CA • 01/2017 - 03/2019

- Operate a variety of computer-interfaced detection, tracking and height-finding radars
- Plot a ship's position, heading, and speed, using computerized or manual trigonometric methods using a Maneuvering Board (MOE Board)
- Maintain a tactical picture of the surrounding seas by plotting and

maintaining a visual representation of ships, submarines and aircraft in the area, including friendly, neutral, hostile and civilian contacts

- Use secure and non-secure radio in communicating, in plain voice or coded signals, with other air, sea or land units to coordinate tactical and combat evolution's
- Operate common marine electronic navigation instruments including radar and satellite systems, plot own ship's position and movement on charts and make recommendations in navigation to the officer of the deck
- Provide target plotting data to the command and control based on information received from target tracking devices
- Make recommendations to command and control regarding tactical and combat procedures

## **WILLING TO RELOCATE**

- Mississippi
- Florida
- Texas

## **MILITARY SERVICE**

United States Navy, United States, E-5, 02/01/09, 05/31/20, Operation Specialist

## **ACCOMPLISHMENTS**

Serviced Disabled Veteran Business Owner  
Sam Certified  
FEMA Certified