

ADRIAN WRIGHT JR



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Southaven, MS 38671

PROFESSIONAL SUMMARY

Experienced with managing critical operational functions and ensuring seamless execution of processes. Utilizes strategic oversight to enhance efficiency and productivity. Track record of effective team management and operational excellence.

SKILLS

- Safety management
- Operations management
- Teamwork and collaboration
- Residential construction
- Commercial construction experience
- Equipment maintenance
- Facility maintenance
- Inspections and reviews
- Analytical thinking
- Mechanical understanding
- HVAC systems
- Advanced troubleshooting
- Strong work ethic
- Problem-solving abilities
- Worksite safety
- Quality inspection

EDUCATION

ACCOMPLISHMENTS

Co-Foreman in Residential Construction-Redeemers Group
Increased Sales and Reputation for Company-Redeemers Group
Efficient in Logistics
Refrigeration & Recovery
Troubleshoots , Diagnoses and Repairs Mechanical, Hydraulics, Electrical and HVAC/R
Long Distance Hauling

WORK HISTORY

Regent HVAC/R Repair, Installation & Cleaning LLC - Chief Operator

Southaven, MS • 02/2024 - Current

- Maintained strict compliance with environmental regulations, implementing sustainable practices throughout the facility's operations.
- Implemented continuous improvement initiatives, identifying areas of inefficiency and developing targeted action plans to address them.
- Conducted thorough root cause analysis investigations following incidents or near-misses to identify underlying issues and prevent future occurrences.
- Established strong working relationships with key vendors, negotiating favorable contracts for critical

REMOTE

HOME SCHOOL • 08/2009

High School Equivalency:

High School

CERTIFICATIONS

- Occupational Safety & Health Administration (OSHA) 10-Hour Certification - OSHA.
- Certified Quality Technician (CQT) - American Society for Quality (ASQ).
- Electrical Safety in the Workplace (NFPA 70E) - National Fire Protection Association.
- Forklift Safety and Inspector Certification - Occupational Safety and Health Administration (OSHA).
- Forklift Certification
- CPR/AED Certification
- EPA Certified
- Safety & Parts Accountability
- CDL-A Class

services and supplies.

- Championed employee engagement initiatives aimed at boosting morale, retention rates, and job satisfaction among staff.
- Provided on-the-job training to newly hired workers and team members.
- Maintained knowledge of industry policies and procedures to set up and operate equipment safely.
- Worked outside in all weather conditions.
- Maintained organized work area by cleaning and removing hazards.
- Made sure that products were produced on time and are of good quality.
- Met production targets and tight deadlines by collaborating closely with team members.
- Used problem-solving and issue-resolution skills to promptly and successfully address production problems.
- Collaborated with other departments to optimize production workflows.
- Calibrated machines to maintain required productivity levels and adherence to quality standards.
- Prepared reports and technical documentation of day-to-day production processes.
- Investigated processing errors and malfunctions, resolving issues with minor machine repairs.

Alvest Equipment Company - Aircraft Grounds Mechanic *Memphis, TN • 12/2023 - Current*

- Ground Support Equipment Mechanic for a broad range of GSE equipment
- Troubleshoot and Diagnose Mechanical, Hydraulic, Electrical, or HVAC discrepancies
- Inspect, Repair, Rebuild/Overhaul Components: Mechanical, electrical, pneumatic, HVAC, and Hydraulic systems
- Disassemble components, inspect for quality factors/controls, and Reassemble to OEM specifications
- Perform Preventive Maintenance
- Document all scheduled and unscheduled maintenance actions utilizing computer-based Maintenance Information Systems
- Performs routine housekeeping duties in designated work

areas

Meineke - Technician

Southaven, MS • 07/2023 - 12/2023

- Performed troubleshooting and diagnosis on malfunctioning equipment.
- Completed complex repairs quickly by leveraging strong diagnostic skills and attention to detail.
- Increased customer satisfaction with prompt and knowledgeable support for various technical issues.
- Conducted root cause analyses for recurring technical issues, minimizing future disruptions.
- Demonstrated adaptability when faced with new challenges or technologies, enabling quick mastery of necessary skills.
- Conducted detailed diagnostics to identify issues, leading to decrease in system downtimes.
- Tested systems, noting issues and completing preventive maintenance.
- Inspected, evaluated and calibrated electrical and mechanical systems and components.

Jiffy Lube - Technician

Atlanta, GA • 03/2020 - 07/2023

- Managed maintenance activities, supervised staff, and inspected equipment.
- Inspected, evaluated and calibrated electrical and mechanical systems and components.
- Tended to machines, troubleshot malfunctions and completed basic repairs to keep equipment fully functional and well-maintained.
- Diagnosed and repaired problems with electrical and mechanical systems.
- Improved customer satisfaction, swiftly addressing and resolving technical inquiries and issues.
- Supported project management teams with expert technical advice, contributing to successful project completions.

Auto Plus - Delivery Driver

Atlanta, GA • 09/2018 - 03/2020

- Completed on-time deliveries by choosing best and most

efficient routes.

- Developed strong working knowledge of local traffic laws and regulations to facilitate smooth navigation on-the-job safely.
- Facilitated smooth delivery process, ensuring all packages were securely and neatly organized within vehicle.
- Inspected load security and checked for damages.
- Answered common customer questions, accepted payments and completed paperwork at delivery and pickup locations.
- Identified mechanical issues, completed basic repairs and reported serious concerns to management.

Redeemers Group - Co-Foreman

Atlanta, GA • 05/2017 - 09/2018

- Created and implemented plans to maximize efficiency of workers.
- Supported construction and extraction workers to facilitate timely completion of projects.
- Established and enforced safety regulations, procedures and standards for construction and extraction workers
- Evaluated and updated safety protocols to reduce risks on construction and extraction sites.
- Devised and implemented safety protocols to reduce risks on construction and extraction sites.
- Reviewed project details to specify correct materials and equipment for job sites.
- Monitored progress against established benchmarks, adjusting strategies as necessary to meet targets consistently.
- Raised overall crew proficiency with ongoing skill development initiatives targeting areas identified for improvement.

Two Men and a Truck - Supervisor

Memphis, TN • 03/2015 - 05/2017

- Conducted thorough employee evaluations to identify areas for growth and development, leading to more skilled workforce.
- Achieved significant improvements in operational efficiency, introducing and enforcing quality control

measures.

- Implemented rewards and recognition program that significantly increased employee engagement and satisfaction.
- Frequently inspected production area to verify proper equipment operation.
- Devised and implemented processes and procedures to streamline operations.
- Supported creation of detailed, technical financial models to value potential acquisition targets.
- Improved customer satisfaction by ensuring timely and accurate deliveries of products.
- Loaded truck and properly secured items to prevent damage for deliveries.
- Worked scheduled hours as required and took on available shifts during holidays and busy periods.
- Verified accuracy of all deliveries against order forms.
- Upheld high standards of professionalism while representing the company during interactions with customers, vendors, and other stakeholders.

Winchester Tire & Alignment - Technician

Memphis, TN • 05/2013 - 03/2015

- Performed troubleshooting and diagnosis on malfunctioning equipment.
- Maintained a safe work environment by strictly adhering to established safety protocols and guidelines.
- Completed complex repairs quickly by leveraging strong diagnostic skills and attention to detail.
- Demonstrated adaptability when faced with new challenges or technologies, enabling quick mastery of necessary skills.
- Increased customer satisfaction with prompt and knowledgeable support for various technical issues.
- Conducted root cause analyses for recurring technical issues, minimizing future disruptions.
- Inspected, evaluated and calibrated electrical and mechanical systems and components.
- Streamlined document retrieval, meticulously filing documents both physically and electronically.
- Edited and proofread documents for accuracy and completeness.

COMMUNITY SERVICE & VOLUNTEER WORK

Walls MS Fire Department, Volunteer Fire Fighter/EMT

TRAINING

- Occupational Safety and Health Administration (OSHA)
- Environmental Protection Agency (EPA)
- Aviation Practices of Tool Control
- FOD Prevention
- Safety and Parts Accountability
- GSE Maintenance
- Forklift
- Commercial Truck Driving
- Customer Service

AFFILIATIONS

- Walls, MS Fire Department